



2018/19 SKI TOWN ROTARY GRANT APPLICATION

Ski Town Rotary supports organizations working to better children's livelihood in Routt County and around the world. Below you will find our 2018-19 grant application. Grant requests need to be for specific programs or projects. Please contact Laura Cusenbary if you have any questions.

Deadline: October 5, 2018

Submit via email to: Laura.Cusenbary@wellsfargo.com

Allocation notification: November 9, 2018

Name of Organization:

Mailing Address (and Physical Address if it is different and not confidential):

Website:

Name of CEO or Executive Director:

Phone:

Email:

Application Contact & Title (if *not* the CEO or Executive Director):

Phone:

Email:

Organization Information

Year Founded:

Mission Statement:

Geographic Area Served (specific to this proposal):



Tax Exemption Status:

- 501(c)(3)
- Using a fiscal agent/fiscal sponsor

Name of fiscal agent/sponsor:

- Other than 501(c)(3), describe:

Number of Employees: Full-time: Part-time:

Grant Request Information

Type of Grant Requested (select one): Amount of Request: \$

Name of Program or Project:

Capital Request:

Other:

Describe what the grant will be used for:

Financial Information

Organization's Current Budget for Fiscal Year Ending:

Income: Expenses:

Program or Project Budget: Dates: from: to:

Income: Expenses:

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge.

CEO/Executive Director

Date



NARRATIVE

1. GOALS. *(max. 200 words)*

Describe the organization's current goals.

2. PROGRAM OR PROJECT SUMMARY. *(max. 300 words)*

Provide a summary of the plan for the program or project request. Include the issue and/or opportunity addressed, goals and objectives, activities, and timeline. Explain why the organization is approaching the issue and/or opportunity in this way.

3. EVALUATION. *(max. 300 words)*

Summarize key evaluation results or findings that demonstrate the program or project impact. Indicate the time frame for the results or findings.

4. PLANNING. *(max. 300 words)*

Describe the challenges and opportunities facing the organization in the next three years. Additionally, describe how the organization engages in planning and describe the focus of any current planning efforts. Include projection of request from Ski Town Rotary beyond this year.

5. OPTIONAL. *(max. 200 words)*

If there is additional information that is vital to convey in this proposal, do so here.



Financial Attachments

1. **BUDGETS.** Include revenues and expenses.
 - a) The organization’s operating budget for the current fiscal year. If available, also include the budget for the upcoming fiscal year.
 - b) Program or project budget for the program period.
2. **CURRENT (YEAR-TO-DATE) FINANCIAL STATEMENTS.** Include a Statement of Financial Position (Balance Sheet) through the most recently updated month available.
3. **SOURCES OF INCOME.** Complete the table below for the organization as a whole, based on the most recently completed fiscal year. Categories may be modified to fit your organization’s funding sources.

Percentage	Funding Source
%	Government grants (federal, state, county, local)
%	Government contracts
%	Foundations
%	Business
%	Events (include event sponsorships)
%	Individual contributions
%	Fees/earned income
%	Workplace giving campaigns
%	In-kind contributions (optional)
%	Other
%	TOTAL (must equal 100%.)

4. **MAJOR CONTRIBUTORS.** For the previous two fiscal years, list major contributors (foundations, businesses, government, individuals) with amounts. Do not include names of individual donors.
5. **PROOF OF IRS FEDERAL TAX-EXEMPT STATUS,** also called a Letter of Determination. This letter must be dated within the last five years.